



Dhaka University of Engineering & Technology, Gazipur
Office of the Director (P &D)
Gazipur-1707

Invitation Ref No. DUET/P&D/OTM /GR-04 (2025-26)/114;

Date: 19/08/2025

Invitation for Tender

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|---|---|--|-----------------|------------------------------------|------------------------|
| 1 | Ministry/Division | Ministry of Education | | | |
| 2 | Agency | Dhaka University of Engineering & Technology, Gazipur | | | |
| 3 | Procuring Entity Name | Director (Planning & Development), DUET, Gazipur | | | |
| 4 | Procuring Entity District | Gazipur | | | |
| 5 | Invitation for | Goods | | | |
| 6 | Invitation Ref No. & Date: | DUET/P&D/OTM /GR-04 (2025-26)/114; Date: 19/08/2025 | | | |
| KEY INFORMATION | | | | | |
| 7 | Procurement Method | Open Tendering Method (OTM) | | | |
| FUNDING INFORMATION | | | | | |
| 8 | Budget and Source of Funds | Revenue Budget (GoB) | | | |
| PARTICULAR INFORMATION | | | | | |
| 09 | Tender Package No. | GR-04 | | | |
| 10 | Tender Package Name | Procurement of Medicine for the Medical Center of DUET, Gazipur | | | |
| 11 | Tender Publication Date | 21/08/2025 | | | |
| 12 | Tender Last Selling Date | 07/09/2025 | | | |
| 13 | Tender Closing Date and Time | 08/09/2025 | 11.00 AM | | |
| 14 | Tender Opening Date and Time | 08/09/2025 | 11.30 AM | | |
| NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS | | | | | |
| 15 | Name & Address of the office(s) | Address | | | |
| | Selling Tender Document (Principal) | Comptroller Office, DUET, Gazipur | | | |
| | Receiving Tender Document | Director (Planning & Development) Office, DUET, Gazipur | | | |
| | Opening Tender Document | Director (Planning & Development) Office, DUET, Gazipur | | | |
| 16 | Pre-Tender Meeting (Place/Date/Time) | Office of the Director (P&D) 01 /09/2025 at 11.00 AM | | | |
| INFORMATION FOR TENDERER | | | | | |
| 17 | Brief Eligibility and Qualification of Tenderer | All legally registered National Competitive Tenderers (NCT). Details in the STD | | | |
| 18 | Brief Description of Goods | Different types of medicine for the use of the students of DUET | | | |
| 19 | Brief Description of Related Services | Details in section 6 | | | |
| 20 | Price of Tender Document (Tk.) | 1000.00 (Tk. One Thousand Only) | | | |
| 21 | Lot No | Identification of Lot | Location | Tender Security Amount (Tk) | Completion Time |
| | 1 | Procurement of Medicine for the Medical Center of DUET, Gazipur | DUET Campus | 20,000.00 (Twenty Thousand) | 30 Days |
| 22 | Name of Official Inviting Tender | Prof. Dr. Md. Showkat Osman | | | |
| 23 | Designation of Official Inviting Tender | Director (Planning & Development) | | | |
| 24 | Address of the Official Inviting Tender | Office of the Director (P&D), DUET, Gazipur-1707 | | | |
| 25 | Tender/Proposal Security in favor of | Tenderer has to furnish Tender security in the form of Bank Draft or Pay Order, or Unconditional Bank Guarantee issued by any scheduled bank in Bangladesh in favor of “ Vice Chancellor, Dhaka University of Engineering & Technology, Gazipur ” and its validity up to 31/12/2025 | | | |
| 26 | Tender/Proposal Valid Up to | 30/11/2025 | | | |
| 27 | Contact details of the Official Inviting Tender | Address : Director (Planning & Development) Office, DUET, Gazipur-1707 Tel: 49274034-53; Extn:1051,1053,1055,1057,1059; facsimile : +88-02-49274003 E-mail : directorpnd211@duet.ac.bd ; Website : www.duet.ac.bd | | | |
| 28 | The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings | | | | |

Prof. Dr. Md. Showkat Osman
Director (P&D)