



Dhaka University of Engineering & Technology, Gazipur

Gazipur-1707.

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Memo No.-DUET/Admin/Per./408/2006/ 855

Date : 29/03/2023

Office Order

শিক্ষা নিয়ে গড়ব দেশ
শেখ হাসিনার বাংলাদেশ

On the approval of the Vice-Chancellor, the undersigned is directed to convey the sanction in favour of Prof. Dr. Md. Showkat Osman, Director (Planning and Development) of this University is allowed to visit Germany from 01-10 May, 2023 to attend the "Technical Workshop" at WITTUR Electric Drives GmbH, Offenburger Strabe 3,01189 Dresden. In this regard, there will be no financial involvement in local or foreign currencies of the University or the People's Republic of Bangladesh.

2. This order has been issued as per the power given in the the Prime Minister's Office order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.

Himangshu
29.03.23

(Prof. Dr. Himangshu Bhowmik)

Registrar (Additional Charge)

Phone: 49274003 (Off.)

Memo No.-DUET/Admin/Per./408/2006/ 855

Date : 29/03/2023

Copy: For kind information and necessary action (Not according to seniority) –

1. PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
2. PS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
3. Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/, Bangladesh Secretariat, Dhaka;
4. Senior Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka (**Request for issuance of note verbale to the German Embassy**);
5. Embassy of the People's Republic of Bangladesh, Dovestrasse 1,10587 Berlin, Germany;
6. Embassy of the Federal Republic of Germany, 178, Gulshan Avenue, Gulshan #2, Dhaka;
7. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
8. Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
9. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
11. Director, Computer Center (To take necessary steps to upload into the University's website);
12. Prof. Dr. Md. Showkat Osman, Director (Planning and Development), DUET, Gazipur;
13. Comptroller (In Charge), Comptroller Office, DUET, Gazipur;
14. Additional Comptroller (Currensnt Charge), Audit Cell, DUET, Gazipur;
15. Personal File/Guard Files.

Abdullah Al Mahmood
29.03.2023

(Abdullah Al Mahmood)

Deputy Registrar

Establishment Section

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