



Memo No.-DUET/Admin/Person/266/95/958

Date : 05/04/2023

### Office Order

On the approval of the Vice-Chancellor, the undersigned is directed to convey the sanction in favour of Mr. Md. Azmat Ali, Section Officer (Current Charge) in the Registrar office of this University has been allowed to visit Kingdom of Saudi Arabia (KSA) with his wife Mrs Rowshan Ara Begum due to perform the holy Umrah from 25 April, 2023 to 14 May, 2023. In this regard there will be no financial implication in the local or foreign currencies of the University or the People's Republic of Bangladesh.

2. This order has been issued as per the power given in the Prime Minister's Office order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.

*Himangshu*  
05.04.23

(Prof. Dr. Himangshu Bhowmik)  
Registrar (Additional Charge)  
Phone: 49274003 (Office)

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**Copy: For kind information and necessary action (Not according to seniority) –**

01. PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
02. APS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
03. Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
04. Embassy of the People's Republic of Bangladesh, Sulaimania Al-Waroud Quarters North of Aruba Street, Riyadh, Saudi Arabia, P.O.Box-94395, Riyadh-11693;
05. Royal Embassy of Saudi Arabia, House # 5 (NE) L, Road # 83, Gulshan # 2, Dhaka;
06. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
07. Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
08. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
09. Director, Computer Center (To take necessary steps to publish the university's website);
10. Comptroller (In-Charge), Comptroller Office, DUET, Gazipur;
11. Additional Comptroller (Current Charge), Audit Cell, DUET, Gazipur;
12. Mr. Md. Azmat Ali, Section Officer (Current Charge), Registrar Office, DUET, Gazipur;
13. Personal File/Guard Files

*Abdullah*  
05.04.2023  
(Abdullah Al Mahmood)

Deputy Registrar, Establishment Section  
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