



Dhaka University of Engineering & Technology, Gazipur
Gazipur-1707



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Memo No.-DUET/Admin/Per./991/2020/ 1017

Date : 11/04/2023

Office Order

On the approval of the Vice-Chancellor, the undersigned is directed to convey the sanction in favour of Mrs. Tasratur Reaj Neha, Lecturer in the Department of Materials and Metallurgical Engineering of this University to visit India due to personal reason from April 23 to May 09, 2023. In this regard there will be no financial implication in the local or foreign currencies of the University or the People's Republic of Bangladesh.

2. This order has been issued as per the power given in the Prime Minister's Office order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.

Himangshu Bhowmik
11.04.23

(Prof. Dr. Himangshu Bhowmik)
Registrar (Additional Charge)
Phone: 49274003 (Office)

Memo No.-DUET/Admin/Per./991/2020/ 1017

Date : 11/04/2023

Copy: For kind information and necessary action (Not according to seniority) –

01. PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
02. PS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
03. Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
04. High Commission for the People's Republic of Bangladesh
EP-39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi-100 021, India;
05. High Commission of India, House # 2, Road # 142, Gulshan # 1, Dhaka;
06. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
07. Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
08. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
09. Dean, Faculty of Mechanical Engineering, DUET, Gazipur;
10. Head, Department of Materials and Metallurgical Engineering, DUET, Gazipur;
11. Director, Computer Center (To take necessary steps to publish the university's website);
12. Comptroller (In-Charge), DUET, Gazipur;
13. Additional Comptroller (Current Charge), Audit Cell, DUET, Gazipur;
14. Mrs. Tasratur Reaj Neha, Lecturer, Department of MME, DUET, Gazipur;
15. Personal File/Guard Files

Md. Mofizur Rahman
11.04.23

(Md. Mofizur Rahman)
Deputy Registrar
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