



Memo No.-DUET/Admin/Per./464/08/ 2313

Date : 22/08/2023

### Office Order

On the approval of the Vice-Chancellor, the undersigned is directed to convey the sanction in favour of Professor Dr. Khurshida Sharmin in the Department of Mechanical Engineering of this University to visit Singapore for his own medical treatment from 06 September to 05 October, 2023. In this regard there will be no financial implication in the local or foreign currencies of the University or the People's Republic of Bangladesh.

2. This order has been issued as per the power given in the Prime Minister's Office order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.

*Himangshu Bhowmik*  
22.08.23

(Prof. Dr. Himangshu Bhowmik)  
Registrar (Additional Charge)  
Phone: 49274003 (Office)

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**Copy: For kind information and necessary action (Not according to seniority) –**

1. PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
2. PS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
3. Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
4. High Commission of Bangladesh in Singapore  
Jit Poh Building #04-00 &10-00, 19 Keppel Road, Singapore 089058, Singapore
5. Consulate of the Republic of Singapore  
Ventura Avenue (5th Floor), CWN(C)-8/B, Gulshan Ave, Dhaka 1212;
6. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
7. Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
8. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
9. Dean, Faculty of Mechanical Engineering, DUET, Gazipur;
10. Head, Department of Mechanical Engineering, DUET, Gazipur;
11. Director, Computer Center (To take necessary steps to publish the university's website);
12. Professor Dr. Khurshida Sharmin, Department of ME, DUET, Gazipur;
13. Compotroller (In-Charge), DUET, Gazipur;
14. Additional Compotroller (Current Charge), Audit Cell, DUET, Gazipur;
15. Personal File/Guard Files

*Md. Mofizur Rahman*  
22.08.2023

(Md. Mofizur Rahman)  
Additional Registrar

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