



Dhaka University of Engineering & Technology, Gazipur

Gazipur-1707

Phone (Off.): 49274003, PABX: 49274034-53 Extion: 1101, Fax: 02-49274001-02, Email: reg_duet@duet.ac.bd, web: www.duet.ac.bd

Memo No.-DUET/Admin/Per./815/17/ 3224

Date : 27/12/2023

Office Order

শিক্ষা নিয়ে গড়ব দেশ
শেখ হাসিনার বাংলাদেশ

On the approval of the Vice-Chancellor, the undersigned is directed to convey the sanction in favour of the following teacher of Dhaka University of Engineering and Technology, Gazipur for travelling to USA in the month of January' 2024 to study Ph.D Program as mentioned below: (This order has been issued as per approval of the Ministry of Education vide memo No. 37.00.0000.080.08.001.22.392; Date: 21/12/2023)

SL No.	Name	Programme	Period	Country
1.	Mr. Shaim Mahamud Assistant Professor Department of Industrial and Production Engineering DUET, Gazipur	Ph.D Program University of North Carolina, USA	1 (One) year From 01.01.2024 to 31.12.2024 or from the actual date of travel.	USA

This order has been issued as per the power given in the the Prime Minister's Office Order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.

The terms and conditions of the above-said visit:

- He shall not stay abroad beyond his approved leave and shall report immediately after his return.
- No expenses of the travel shall be borne by the Government of Bangladesh or the University;
- The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval.

Himangshu Bhowmik
27.12.23

(Prof. Dr. Himangshu Bhowmik)

Registrar (Additional Charge)

Phone: 49274003 (Off.)

Memo No.-DUET/Admin/Per./815/17/ 3224

Date : 27 /12/2023

Copy: For kind information and necessary action (Not according to seniority) –

- PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
- PS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
- Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
- Embassy of the People's Republic of Bangladesh, Washington, DC
3510 International Drive, NW, Washington DC 20008, USA;
- Embassy of the United States of America, Madani Avenue, Baridhara, Dhaka;
- Director General, Department of Immigration & Passports, Agargaon, Dhaka;
- Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
- Director, Foreign Exchange Operation Department, Bangladesh Bank, Dhaka;
- Dean, Faculty of Mechanical Engineering, DUET, Gazipur;
- Head, Department of Industrial and Production Engineering, DUET, Gazipur;
- Director, Computer Center, DUET, Gazipur;
- Comptroller (In charge), Comptroller Office, DUET, Gazipur;
- Additional Comptroller (Current Charge), Audit Cell, DUET, Gazipur;
- Mr. Shaim Mahamud, Assistant Professor, Dept. of Industrial and Production Engineering, DUET, Gazipur;
- Mr. Md. Hafizur Rahman, System Analyst, Computer Center (To take necessary steps to publish the university's website);
- Personal File/Guard Files.

Mofizur Rahman
27.12.23

(Md. Mofizur Rahman)

Additional Registrar

Phone: 49274034-53 extended -1009 (office)

Cell : 01741494420

E-mail : mofizur@duet.ac.bd