



Memo No.-DUET/Admin/Per./604/11/ 494

Date : 20/02/2023

Office Order

On the approval of the Vice-Chancellor, the undersigned is directed to convey the sanction in favour of Mr. Shibu Banik, Senior Technical Officer in the Department of Civil Engineering of this University to visit India due to personal reason from February 22 to March 08, 2023. In this regard there will be no financial implication in the local or foreign currencies of the University or the People's Republic of Bangladesh.

2. This order has been issued as per the power given in the Prime Minister's Office order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.

(Prof. Dr. Himangshu Bhowmik)
Registrar (Additional Charge)
Phone: 49274003 (Office)

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Copy: For kind information and necessary action (Not according to seniority) –

01. PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
02. PS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
03. Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
04. High Commission for the People's Republic of Bangladesh
EP-39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi-100 021, India;
05. High Commission of India, House # 2, Road # 142, Gulshan # 1, Dhaka;
06. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
07. Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
08. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
09. Dean, Faculty of Civil Engineering, DUET, Gazipur;
10. Head, Department of Civil Engineering, DUET, Gazipur;
11. Director, Computer Center (To take necessary steps to publish the university's website);
12. Comptroller (In-Charge), DUET, Gazipur;
13. Additional Comptroller (Current Charge), Audit Cell, DUET, Gazipur;
14. Mr. Shibu Banik, Senior Technical Officer, Department of Civil Engineering, DUET, Gazipur;
15. Personal File/Guard Files

(Md. Abdul Matin Bhuiya)

Deputy Registrar
Phone: 49274034-53 extended -1119 (office)
Cell : 01718236699
E-mail : matinbhuiya@duet.ac.bd

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