



Memo No.-DUET/Admin/Per./430/06/Part-1/ 525

Date : 23/02/2023

Office Order

On the approval of the Vice-Chancellor, the undersigned is directed to convey the sanction in favour of Professor Dr. Md. Zakir Hossain in the Department of Electrical and Electronic Engineering of this University to visit Kingdom of Saudi Arabia (KSA) due to perform the holy Umrah from 08-21 March, 2023 (Total 14 Days). In this regard there will be no financial implication in the local or foreign currencies of the University or the People's Republic of Bangladesh.

2. This order has been issued as per the power given in the Prime Minister's Office order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.

Himangshu 23.02.23

(Prof. Dr. Himangshu Bhowmik)
Registrar (Additional Charge)
Phone: 49274003 (Office)

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Copy: For kind information and necessary action (Not according to seniority) –

01. PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
02. PS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
03. Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
04. Embassy of the People's Republic of Bangladesh, Sulaimania Al-Waroud Quarters North of Aruba Street, Riyadh, Saudi Arabia, P.O.Box-94395, Riyadh-11693;
05. Royal Embassy of Saudi Arabia, House # 5 (NE) L, Road # 83, Gulshan # 2, Dhaka;
06. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
07. Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
08. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
09. Dean, Faculty of Electrical and Electronic Engineering, DUET, Gazipur;
10. Head, Department of Electrical and Electronic Engineering, DUET, Gazipur;
11. Director, Computer Center (To take necessary steps to publish the university's website);
12. Controller of Examinations, DUET, Gazipur;
13. Comptroller (In-Charge), DUET, Gazipur;
14. Professor Dr. Md. Zakir Hossain, Dept. of EEE, DUET, Gazipur;
15. Additional Comptroller (Current Charge), Audit Cell, DUET, Gazipur;
16. Personal File/Guard Files

Md. Mofizur Rahman 23.02.2023

(Md. Mofizur Rahman)

Deputy Registrar

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