



Memo No.-DUET/Admin/Person/423/06/(Part-1)/108

Date : 11/01/2023

### Office Order

On the approval of the Vice-Chancellor, the undersigned is directed to convey the sanction in favour of Professor Dr. Mohammad Lutfar Rahaman in the Department of Mechanical Engineering of this University to visit Kingdom of Saudi Arabia (KSA) due to perform the holy Umrah Hajj during January 15-24, 2023. In this regard there will be no financial implication in the local or foreign currencies of the University or the People's Republic of Bangladesh.

2. This order has been issued as per the power given in the Prime Minister's Office order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.

*Himangshu*  
11.01.23

(Prof. Dr. Himangshu Bhowmik)  
Registrar (Additional Charge)  
Phone: 49274003 (Office)

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**Copy: For kind information and necessary action (Not according to seniority) –**

01. PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
02. APS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
03. Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
04. Embassy of the People's Republic of Bangladesh, Sulaimania Al-Waroud Quarters North of Aruba Street, Riyadh, Saudi Arabia, P.O.Box-94395, Riyadh-11693;
05. Royal Embassy of Saudi Arabia, House # 5 (NE) L, Road # 83, Gulshan # 2, Dhaka;
06. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
07. Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
08. Director, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
09. Dean, Faculty of Mechanical Engineering, DUET, Gazipur;
10. Head, Department of Mechanical Engineering, DUET, Gazipur;
11. Professor Dr. Mohammad Lutfar Rahaman, Department of Mechanical Engineering, DUET, Gazipur;
12. Director, Computer Center, DUET, Gazipur; (To take necessary steps to publish the university's website);
13. Office Head, Compotroller Office, DUET, Gazipur;
14. Additional Compotroller (Current Charge), Audit Cell, DUET, Gazipur;
15. Personal File/Guard Files

*Md. Mofizur Rahman*  
11.01.2023

(Md. Mofizur Rahman)

Deputy Registrar

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