



Memo No.-DUET/1P/Admin/Per./325/2000/1909

Date : 17/07/2023

Office Order

On the approval of the Vice-Chancellor, the undersigned is directed to convey the sanction in favour of Professor Md. Khaled Khalil in the Department of Mechanical Engineering of this University to visit USA due to personal reason from 21 July to 02 October, 2023. In this regard there will be no financial implication in the local or foreign currencies of the University or the People's Republic of Bangladesh.

2. This order has been issued as per the power given in the Prime Minister's Office order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.

Himangshu
17.07.23

(Prof. Dr. Himangshu Bhowmik)
Registrar (Additional Charge)
Phone: 49274003 (Office)

Date : 17/07/2023

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Copy: For kind information and necessary action (Not according to seniority) –

01. PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
02. PS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
03. Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
04. Bangladesh High Commission, 3510 International Drive, NW, Washington DC 20008, USA;
05. Embassy of United State of America, Madani Avenue, Baridhara, Dhaka;
06. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
07. Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
08. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
09. Dean, Faculty of Mechanical Engineering, DUET, Gazipur;
10. Head, Department of Mechanical Engineering, DUET, Gazipur;
11. Professor Md. Khaled Khalil, Department of ME, DUET, Gazipur;
12. Director, Computer Center (To take necessary steps to publish in the university's website);
13. Controller of Examinations, DUET, Gazipur;
14. Compotroller (In-Charge), DUET, Gazipur;
15. Additional Compotroller (Current Charge), Audit Cell, DUET, Gazipur;
16. Personal File/Guard Files

Mofizur Rahman
17.07.2023

(Md. Mofizur Rahman)
Additional Registrar

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