



Dhaka University of Engineering & Technology, Gazipur

Gazipur-1707.

Phone (Off.): 49274003, PABX: 49274034-53 Extion: 1101, Fax: 02-49274001-02, Email: reg_duet@duet.ac.bd, web: www.duet.ac.bd

Memo No.-DUET/Admin/Per./108/2003/1235

Date : 15/05/2023

Office Order

শিক্ষা নিয়ে গড়ব দেশ
শেখ হাসিনার বাংলাদেশ

On the approval of the Vice-Chancellor, the undersigned is directed to convey the sanction in favour of Prof. Dr. Mohammad Zoynal Abedin, Department of Mechanical Engineering of this University to visit Germany to attend the "Pre-Shipment Inspection" which will be held from May 15-21, 2023. In this regard, there will be no financial involvement in local or foreign currencies of the University or the People's Republic of Bangladesh.

2. This order has been issued as per approval of the Ministry of Public Administration vide memo No. 05.00.0000.120.25.013.22-65; Date: 22/03/2023 and Ministry of Foreign Affairs Note Verbale vide memo No. C&W/Cons/NV/Mar/23/A-0629; Date: 28/03/2023.

Himangshu Bhowmik
15.05.23

(Prof. Dr. Himangshu Bhowmik)

Registrar (Additional Charge)

Phone: 49274003 (Off.)

Memo No.-DUET/Admin/Per./108/2003/1235

Date : 15 /05/2023

Copy: For kind information and necessary action (Not according to seniority) –

1. PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
2. PS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
3. Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/, Bangladesh Secretariat, Dhaka;
4. Senior Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
5. Embassy of the People's Republic of Bangladesh, Dovestrasse 1,10587 Berlin, Germany;
6. Embassy of the Federal Republic of Germany, 178, Gulshan Avenue, Gulshan #2, Dhaka;
7. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
8. Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
9. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
10. Director, Computer Center (To take necessary steps to upload into the University's website);
11. Head, Department of Mechanical Engineering, DUET, Gazipur;
12. Mr. A.K.M. Masuduzzaman, Director General, Department of Printing & Publications, Ministry of Public Administration, Dhaka;
13. Prof. Dr. Mohammad Zoynal Abedin, Dept. of Mechanical Engineering, DUET, Gazipur;
14. Comptroller (In-Charge), Comptroller Office, DUET, Gazipur;
15. Additional Comptroller (Current Charge), Audit Cell, DUET, Gazipur;
16. Personal File/Guard Files.

Md. Mofizur Rahman
15.05.2023

(Md. Mofizur Rahman)

Deputy Registrar

Phone: 49274034-53 extended -1009 (office)

Cell : 01741494420

E-mail : mofizur@duet.ac.bd