



**Dhaka University of Engineering & Technology, Gazipur**  
Gazipur-1707



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Memo No.-DUET/Admin/Per./678/13/1331

Date : 15/05/2023

**Office Order**

On the approval of the Vice-Chancellor, the undersigned is directed to convey the sanction in favour of Dr. Nour Md. Mofiz Uddin Khan, Assistant Professor in the Department of Chemistry of this University to visit Kingdom of Saudi Arabia (KSA) due to perform the holy Hajj from 21 May to 08 July, 2023. In this regard there will be no financial implication in the local or foreign currencies of the University or the People's Republic of Bangladesh.

2. This order has been issued as per the power given in the Prime Minister's Office order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.

*Himangshu*  
15.05.23

(Prof. Dr. Himangshu Bhowmik)  
Registrar (Additional Charge)  
Phone: 49274003 (Office)

Memo No.-DUET/Admin/Per./678/13/1331

Date : 15/05/2023

**Copy: For kind information and necessary action (Not according to seniority) –**

01. PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
02. PS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
03. Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
04. Embassy of the People's Republic of Bangladesh, Sulaimania Al-Waroud Quarters North of Aruba Street, Riyadh, Saudi Arabia, P.O.Box-94395, Riyadh-11693;
05. Royal Embassy of Saudi Arabia, House # 5 (NE) L, Road # 83, Gulshan # 2, Dhaka;
06. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
07. Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
08. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
09. Dean, Faculty of Science, DUET, Gazipur;
10. Head, Department of Chemistry, DUET, Gazipur;
11. Director, Computer Center (To take necessary steps to publish the university's website);
12. Controller of Examinations, DUET, Gazipur;
13. Compotroller (In-Charge), DUET, Gazipur;
14. Additional Compotroller (Current Charge), Audit Cell, DUET, Gazipur;
15. Dr. Nour Md. Mofiz Uddin Khan, Assistant Professor, Dept. of Chemistry, DUET, Gazipur;
16. Personal File/Guard Files

*Md. Mofizur Rahman*  
15.05.2023

(Md. Mofizur Rahman)  
Deputy Registrar

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