



Memo No.- DUET/1P/127/87/1334

Date : 15/05/2023

Office Order

On the approval of the Vice-Chancellor, the undersigned is directed to convey the sanction in favour of Mr. Md. Abdul Jalil Howlader, Junior Instructor (Senior Grade-01) (Upgraded), Department of Chemistry of this University has been allowed to visit Kingdom of Saudi Arabia (KSA) due to perform the holy Hajj from 21 May to 08 July, 2023. In this regard there will be no financial implication in the local or foreign currencies of the University or the People's Republic of Bangladesh.

2. This order has been issued as per the power given in the Prime Minister's Office order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.

Himangshu Bhowmik
15.05.23

(Prof. Dr. Himangshu Bhowmik)
Registrar (Additional Charge)
Phone: 49274003 (Office)

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Copy: For kind information and necessary action (Not according to seniority) –

1. PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
2. APS to Pro-VC (For kind information of the honorable Pro-Vice Chancellor, DUET, Gazipur);
3. Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
4. Embassy of the People's Republic of Bangladesh, Sulaimania Al-Waroud Quarters North of Aruba Street, Riyadh, Saudi Arabia, P.O.Box-94395, Riyadh-11693;
5. Royal Embassy of Saudi Arabia, House # 5 (NE) L, Road # 83, Gulshan # 2, Dhaka;
6. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
7. Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
8. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
9. Dean, Faculty of Science, DUET, Gazipur;
10. Head, Department of Chemistry, DUET, Gazipur;
11. Director, Computer Center (To take necessary steps to publish the university's website);
12. Compotroller (In-Charge), DUET, Gazipur;
13. Additional Compotroller (Current Charge), Audit Cell, DUET, Gazipur;
14. Mr. Md. Abdul Jalil Howlader
Junior Instructor (Senior Grade-01) (Upgraded), Dept. of Chemistry, DUET, Gazipur;
15. Personal File/Guard Files.

Abdullah Al Mahmood
15.05.2023
(Abdullah Al Mahmood)

Deputy Registrar, Establishment Section
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