



Dhaka University of Engineering & Technology, Gazipur
Gazipur-1707



Phone (Off.): 49274003, PABX: 49274034-53 Extion: 1101, Fax: 02-49274001-02, Email: reg_duet@duet.ac.bd, web: www.duet.ac.bd

Memo No.-DUET/Admin/Per./130/2003/2562

Date : 24/09/2023

Office Order

Substitute of the same number and date.

On the approval of the Vice-Chancellor, the undersigned is directed to convey the sanction in favour of Mr. Suraiya Akter, Assistant Section Officer in the Department of Computer Science and Engineering of this University has been allowed to visit India for her Husband's medical treatment from 25 September, 2023 to 28 October, 2023. In this regard there will be no financial implication in the local or foreign currencies of the University or the People's Republic of Bangladesh.

2. This order has been issued as per the power given in the Prime Minister's Office order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.

Himangshu Bhowmik
24.09.23

(Prof. Dr. Himangshu Bhowmik)
Registrar (Additional Charge)
Phone: 49274003 (Office)

Memo No.-DUET/Admin/Per./130/2003/2562

Date : 24/09/2023

Copy: For kind information and necessary action (Not according to seniority) –

01. PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
02. APS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
03. Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
04. High Commission for the People's Republic of Bangladesh
EP-39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi-100 021, India;
05. High Commission of India, House # 2, Road # 142, Gulshan # 1, Dhaka;
06. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
07. Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
08. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
09. Dean, Faculty of Electrical and Electronic Engineering, DUET, Gazipur;
10. Head, Department of Computer Science and Engineering, DUET, Gazipur;
11. Director, Computer Center (To take necessary steps to publish the university's website);
12. Comptroller (In-Charge), DUET, Gazipur;
13. Additional Comptroller (Current Charge), Audit Cell, DUET, Gazipur;
14. Mr. Suraiya Akter, Assistant Section Officer, Dept. of CSE, DUET, Gazipur;
15. Personal File/Guard Files

Abdullah Al Mahmood
24.09.2023

(Abdullah Al Mahmood)
Deputy Registrar, Establishment Section
Phone: 49274034-53, Extended -1111 (office)
Cell : 01916-756602
E-mail : abdullah@duet.ac.bd