



Dhaka University of Engineering & Technology, Gazipur
Gazipur-1707

Phone (Off.): 49274003, PABX: 49274034-53 Extion: 1101, Fax: 02-49274001-02, Email: reg_duet@duet.ac.bd, web: www.duet.ac.bd

Memo No.-DUET/1P/359/2001/(Part-1)/ 2238

Date : 10/12/2024

Office Order

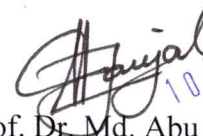
The undersigned is directed to convey the sanction in favour of the following teacher to travel outside Bangladesh of this University during the Rest and Recreation leave under the conditions mentioned in paragraph 02:

Name, Designation and Address	Name of the Country	Purpose of Visit	Granted Leave
Prof. Dr. Most. Nasrin Akhter Department of Mathematics DUET, Gazipur.	Singapore	As a companion for her husband's treatment	26-12-2024 to 09-01-2025 (15 days)

02. Terms and Conditions:

- She will not stay abroad more than the period granted for the purpose;
- All related expenses of this visit will be borne by herself;
- She will draw her usual pay and allowances from Bangladesh in local currency. No part of it should be draw in foreign currency;
- There will be no financial involvement of the Government of Bangladesh or the university regarding this visit;
- She must inform her controlling authority before leaving the country;
- The provision of Rule-34 of Appendix-viii, B.S.R (Part-1) will be applicable in connection of her visit.
- She will submit the joining report along with the photocopy of her passport mentioning the arrival and departure date.

03. This order is issued with the approval of the competent authority.

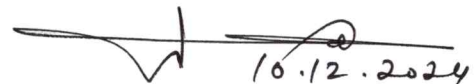

10 DEC 2024

(Prof. Dr. Md. Abu Taiyab)
Registrar (Additional Charge)
Phone: 49274003 (Office)
E-mail: reg_duet@duet.ac.bd
Date : 10/12/2024

Memo No.-DUET/1P/359/2001/(Part-1)/ 2238

Copy: For kind information and necessary action (Not according to seniority) –

- PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
- PS to Pro-VC (For kind information of the honorable Pro-Vice Chancellor, DUET, Gazipur);
- Senior Secretary/Secretary-Public Administration/Home/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
- High Commission for the People's Republic of Bangladesh, 91 Bencoolen Street #06-01 Sunshine Plaza, Singapore-189652;
- Consulate of the Republic of Singapore, House #15, Road #68/A, Gulshan #2, Dhaka.
- Director General, Department of Immigration & Passports, Agargaon, Dhaka;
- Executive Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
- Director, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
- Dean, Faculty of Engineering, DUET, Gazipur;
- Head, Department of Mathematics, DUET, Gazipur;
- Director, Computer Center (To take necessary steps to publish the university's website);
- Professor Dr. Most. Nasrin Akhter, Department of Mathematics, DUET, Gazipur;
- Comptroller (Additional Charge), DUET, Gazipur;
- Additional Comptroller (Current Charge), Audit Cell, DUET, Gazipur;
- Personal File/Guard Files.


10.12.2024

(Md. Mofizur Rahman)
Additional Registrar
Phone: 49274034-53, Extended-1009 (Office)
Cell: 01741494420
Email: mofizur@duet.ac.bd