



Dhaka University of Engineering & Technology, Gazipur

Gazipur-1707

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Memo No.-DUET/Admin/Per./526/10/Part-1/2258

Date : 11/12/2024

Office Order

The under signed is directed to convey the sanction in favour of the following teacher of this university has been granted earned leave (ex-Bangladesh) under the following terms and conditions mentioned at Para 02:

Name, Designation and Address	Name of the Country	Purpose of visit	Granted Leave
Professor Dr. Md. Arifur Rahman Dept. of EEE DUET, Gazipur.	Australia	Personal Reason	28/12/2024 to 25/03/2025 (88 days)

02. Terms and Conditions:

- He will not stay abroad more than the period granted for the purpose;
- All related expenses of this visit will be borne by himself;
- He will draw his usual pay and allowances from Bangladesh in local currency. No part of it should be drawn in foreign currency;
- There will be no financial involvement of the Government of Bangladesh or the university regarding this visit;
- He must inform his controlling authority before leaving the country;
- The provision of Rule-34 of Appendix-viii, B.S.R (Part-1) will be applicable in connection of his visit.
- He will submit the joining report along with the photocopy of his passport mentioning the arrival and departure date.

03. This order is issued with the approval of the competent authority.

(Prof. Dr. Md. Abu Taiyab)
Registrar (Additional Charge)
Phone: 49274003 (Office)

Date : 11/12/2024

Memo No.-DUET/Admin/Per./526/10/Part-1/2258

Copy: For kind information and necessary action (Not according to seniority) –

- PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
- PS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
- Senior Secretary/Secretary-Public Administration/Public Security Division/Security Services Division, Ministry of Home Affairs/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
- H.E Bangladesh High Commission, 57 Culgoa Circuit, O'Malley ACT 2606, Australia;
- H.E Australian High Commission, 184, Gulshan Avenue, Gulshan, Dhaka-1212;
- Director General, Department of Immigration & Passports, Agargaon, Dhaka;
- Executive Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
- Director, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
- Dean, Faculty of Electrical and Electronic Engineering, DUET, Gazipur;
- Head, Department of Electrical and Electronic Engineering, DUET, Gazipur;
- Professor Dr. Md. Arifur Rahman, Dept. of EEE, DUET, Gazipur;
- Director, Computer Center (To take necessary steps to publish the university's website);
- Compotroller (Additional Charge), DUET, Gazipur;
- Additional Compotroller (Current Charge), Audit Cell, DUET, Gazipur;
- Personal File/Guard Files

(Md. Mofizur Rahman)
Additional Registrar

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