



Dhaka University of Engineering & Technology, Gazipur
Office of the Director (P &D)
Gazipur-1707



Invitation Ref No. DUET/P&D/OTM /GR-75 (2023-24)/808;

Date: 13/05/2024

Invitation for Tender

1	Ministry/Division	Ministry of Education		
2	Agency	Dhaka University of Engineering & Technology, Gazipur		
3	Procuring Entity Name	Director (Planning & Development), DUET, Gazipur		
4	Procuring Entity District	Gazipur		
5	Invitation for	Goods		
6	Invitation Ref No. & Date:	DUET/P&D/OTM /GR-75 (2023-24)/ 808 ; Date: 13/05/2024		
KEY INFORMATION				
7	Procurement Method	Open Tendering Method (OTM)		
FUNDING INFORMATION				
8	Budget and Source of Funds	Revenue Budget (GoB)		
PARTICULAR INFORMATION				
09	Tender Package No.	GR-75 (Multi lot)		
10	Tender Package Name	Lot-1: Procurement of furniture for various office of DUET, Gazipur		
		Lot-2: Procurement of office equipment's and lab chemicals for various office of DUET, Gazipur.		
		Lot-3: Procurement of stationery items for various office of DUET, Gazipur		
11	Tender Publication Date	14 /05/2024		
12	Tender Last Selling Date	29/05/2024		
		Date		Time
13	Tender Closing Date and Time	30/05/2024		11.00 AM
14	Tender Opening Date and Time	30/05/2024		11.30 AM
NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS				
15	Name & Address of the office(s)	Address		
	Selling Tender Document (Principal)	Comptroller Office, DUET, Gazipur		
	Receiving Tender Document	Director (Planning & Development) Office, DUET, Gazipur		
	Opening Tender Document			
16	Pre-Tender Meeting (Place/Date/Time)	Office of the Director (P&D) 23 /05/2024 at 11.00 AM		
INFORMATION FOR TENDERER				
17	Brief Eligibility and Qualification of Tenderer	All legally Registered National Competitive Tenderer (NCT). Details in the STD		
18	Brief Description of Goods	i. Lot-1: Procurement of furniture for various office of DUET, Gazipur ii. Lot-2: Procurement of office equipment's and lab chemicals for various office of DUET, Gazipur. iii. Lot-3: Procurement of stationery items for various office of DUET, Gazipur		
19	Brief Description of Related Services	Details in section 6		
20	Price of Tender Document (Tk.)	1000.00 (Tk. One Thousand Only)		
21	Lot No	Identification of Lot	Location	Tender Security Amount (Tk)
	1	Procurement of furniture for various office of DUET, Gazipur	DUET Campus	12,000.00 (Twelve Thousand)
	2	Procurement of office equipment's and lab chemicals for various office of DUET, Gazipur.		5000.00 (Five Thousand)
	3	Procurement of stationery items for various office of DUET, Gazipur		7000.00 (Seven Thousand)
				07 Days
22	Name of Official Inviting Tender	Prof. Dr. Md. Showkat Osman		
23	Designation of Official Inviting Tender	Director (Planning & Development)		
24	Address of Official Inviting Tender	Office of the Director (P&D), DUET, Gazipur-1707		
25	Tender/Proposal Security in favor of	Tenderer has to be furnish Tender security in the form of Bank Draft or Pay Order or Unconditional Bank Guarantee issued by any schedule bank in Bangladesh in favor of "Vice Chancellor, Dhaka University of Engineering & Technology, Gazipur" and its validity up to 30/06/2024		
26	Tender/Proposal Valid Up to	30/06/2024		
27	Contact details of Official Inviting Tender	Address : Director (Planning & Development) Office, DUET, Gazipur-1707 Tel: 49274034-53; Extn:1051,1053,1055,1057,1059; facsimile : +88-02-49274003 E-mail : directorpnd211@gmail.com; Website : www.duet.ac.bd		
28	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings			

Prof. Dr. Md. Showkat Osman
Director (P&D)