



**Dhaka University of Engineering & Technology, Gazipur**  
Gazipur-1707

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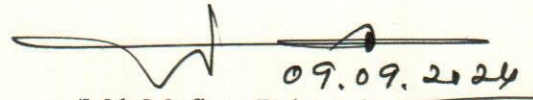
Memo No.-37.01.3304.151.31.203.24/1413

Date : 09/09/2024

**Office Order**

On the approval of the competent authority the undersigned is directed to convey the sanction in favour of Dr. Md. Shofiul Azam, Assistant Professor in the Department of Food Engineering of this University to visit India for his own medical treatment from September 16, 2024 to October 01, 2024 (During the Rest & Recreation Leave). In this regard there will be no financial implication in the local or foreign currencies of the University or the People's Republic of Bangladesh.

2. This order has been issued as per the power given in the Prime Minister's Office order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.



(Md. Mofizur Rahman)

Additional Registrar

Phone: 49274003 (Office)

Cell: 01741494420

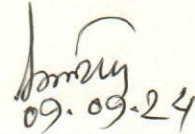
E-mail: mofizur@duet.ac.bd

Date : 09/09/2024

Memo No.-37.01.3304.151.31.203.24/1413

**Copy: For kind information and necessary action (Not according to seniority) -**

1. PS to VC [Dean, Faculty of ME (Academic, Administrative and Financial Incharge) for his kind information] DUET, Gazipur;
2. Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
3. High Commission for the People's Republic of Bangladesh  
EP-39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi-110 021, India;
4. High Commission of India, House # 2, Road # 142, Gulshan # 1, Dhaka;
5. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
6. Executive Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
7. Director, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
8. Dean, Faculty of Mechanical Engineering, DUET, Gazipur;
9. Head, Department of Food Engineering, DUET, Gazipur;
10. Director, Computer Center (To take necessary steps to publish the university's website);
11. Comptroller (Incharge), Comptroller Office, DUET, Gazipur;
12. Additional Comptroller (Current Charge), Audit Cell, DUET, Gazipur;
13. Dr. Md. Shofiul Azam, Assistant Professor, Department of Food Engineering, DUET, Gazipur;
14. Personal File/Guard Files.



(Mohammad Zahid Alam)

Section Officer

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