



Dhaka University of Engineering & Technology, Gazipur
Gazipur-1707.

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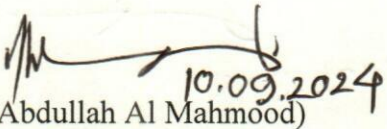
Memo No.-DUET/Admin/Per./116/85/1437

Date : 10/09/2024

Office Order

On the approval of the appropriate authority the undersigned is directed to convey the sanction in favour of Mst. Rajea Begum, Office Sohayok in the Department of Electrical & Electronic Engineering of this University to visit Kingdom of Saudia Arabia (KSA) from September 15-29 September, 2024 during her Rest and Recreation Leave as a pilgrim to perform umrah. In this regard there will be no financial implication in the local or foreign currencies of the University or the People's Republic of Bangladesh.

2. This order has been issued as per the power given in the the Prime Minister's Office order vide memo No 03.069.025.06.00.003.20011-144 (500); Date: 19/06/2011.


(Abdullah Al Mahmood)

Deputy registrar

Phone: +8849274003 (Off.)

Cell : 01916756602

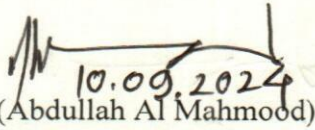
E-mail : abduallah@duet.ac.bd

Memo No.- DUET/Admin/Per./116/85/1437

Date : 10/09/2024

Copy: For kind information and necessary action (Not according to seniority) –

1. PS to VC [Dean, Faculty of ME (Academic, Administrative and Financial Incharge) for his kind intimation];
3. Senior Secretary/Secretary-PublicAdministration/Home/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
4. High Commission for the People's Republic of Bangladesh
EP-39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi-100 021, India;
5. High Commission of India, House # 2, Road # 142, Gulshan # 1, Dhaka;
6. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
7. Executive Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
8. Director, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
9. Dean, Faculty of ME, DUET, Gazipur;
10. Head, Department of Electrical & Electronic Engineering, DUET, Gazipur;
11. Director, Computer Center (To take necessary steps to publish the university's website);
12. Compotroller (Acting), Compotroller Office, DUET, Gazipur;
13. Additional Compotroller (Current Charge), Audit Cell, DUET, Gazipur;
14. Mst. Rajea Begum, Office Sohayok, Department of EEE, DUET, Gazipur;
15. Personal File/Guard Files.


(Abdullah Al Mahmood)

Deputy registrar

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