



**Dhaka University of Engineering & Technology, Gazipur**  
Gazipur-1707

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Memo No.-DUET/1P/Admin/Per./425/06/Part-1/3822

Date : 03/12/2025

**Office Order**

The undersigned is directed to convey the approval in favour of the following teacher of this university has been granted earned leave (ex-Bangladesh) under the following terms and conditions mentioned at para two:-

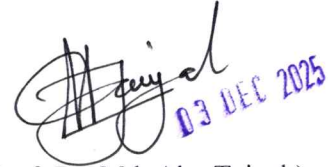
Name, Designation and Address	Name of the Country	Purpose of visit	Granted Leave
Professor Dr. Md. Abdul Hannan Department of Textile Engineering Dhaka University of Engineering & Technology, Gazipur. Passport Number : A04220517	Australia	Personal Reason	04/12/2025 (Afternoon) to 24/01/2026 (51 days)

**02. Terms and Conditions:-**

- He will not stay abroad more than the period granted for the purpose;
- All related expenses of this visit will be borne by himself;
- He will draw his usual pay and allowances from Bangladesh in local currency. No part of it should be drawn in foreign currency;
- There will be no financial involvement of the Government of Bangladesh or the university regarding this travel;
- He must inform his controlling authority before leaving the country;
- The provision of Rule-34 of Appendix-viii, B.S.R (Part-1) will be applicable in connection of his travel.
- He will submit the joining report along with the photocopy of his passport mentioning the arrival and departure date.

03. His wife Mrs. Sayeda Fatima (Passport No. : A09291181) will accompany with him.

04. This order is issued with the approval of the competent authority.



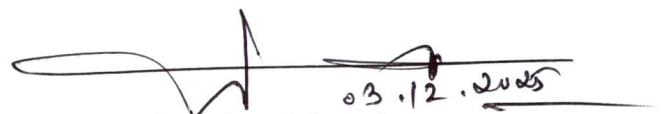
(Prof. Dr. Md. Abu Taiyab)  
Registrar (Additional Charge)  
Phone: 49274003 (Office)

Date : 03/12/2025

Memo No.-DUET/1P/Admin/Per./425/06/Part-1/3822

**Copy: For kind information and necessary action (Not according to seniority) -**

- PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
- PS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
- Senior Secretary/Secretary-Public Administration/Public Security Division/Security Services Division, Ministry of Home Affairs/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
- H.E Bangladesh High Commission, 57 Culgoa Circuit, O'Malley ACT 2606, Australia;
- H.E Australian High Commission, 184, Gulshan Avenue, Gulshan, Dhaka-1212;
- Director General, Department of Immigration & Passports, Agargaon, Dhaka;
- Executive Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
- Director, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
- Dean, Faculty of Mechanical Engineering, DUET, Gazipur;
- Head, Department of Textile Engineering, DUET, Gazipur;
- Professor Dr. Md. Abdul Hannan, Department of Textile Engineering, DUET, Gazipur;
- Director, Computer Center (To take necessary steps to publish the university's website);
- Comptroller (Additional Charge), DUET, Gazipur;
- Additional Comptroller (Current Charge), Audit Cell, DUET, Gazipur;
- Personal File/Guard File.



(Md. Mofizur Rahman)  
Additional Registrar

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