



# Dhaka University of Engineering & Technology, Gazipur

Gazipur-1707

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Memo No.-DUET/Admin/Per./1021/22/437

Date : 19/02/2025

## Office Order

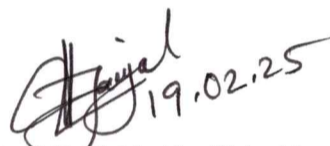
The under signed is directed to convey the sanction in favour of the following officer of this university has been granted earned leave (ex-Bangladesh) under the following terms and conditions mentioned at para 02:-

Name, Designation and Address	Name of the Country	Purpose of visit	Granted Leave
Ms. Tasnim Nishat Aishee Lecturer, Department of Civil Engineering Dhaka University of Engineering & Technology, Gazipur.	Bhutan	Personal Reason	24/02/2025 to 01/03/2025 (06 days)

### 02. Terms and Conditions:-

- She will not stay abroad more than the period granted for the purpose;
- All related expenses of this visit will be borne by himself;
- She will draw her usual pay and allowances from Bangladesh in local currency. No part of it should be drawn in foreign currency;
- There will be no financial involvement of the Government of Bangladesh or the university regarding this travel;
- She must inform his controlling authority before leaving the country;
- The provision of Rule-34 of Appendix-viii, B.S.R (Part-1) will be applicable in connection of her visit.
- She will submit the joining report along with the photocopy of her passport mentioning the arrival and departure date.

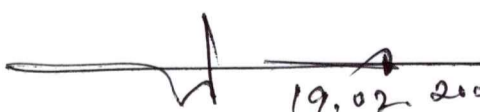
03. This order is issued with the approval of the competent authority.

  
(Prof. Dr. Md. Abu Taiyab)  
Registrar (Additional Charge)  
Phone: 49274003 (Office)  
Date : 19/02/2025

Memo No.-DUET/Admin/Per./1021/22/437

### Copy: For kind information and necessary action (Not according to seniority) –

- PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
- PS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
- Senior Secretary/Secretary-Public Administration/Public Security Division/Security Services Division, Ministry of Home Affairs/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
- The Ambassador, Plot: HIG-3, Upper Chubachu, Thimphu, Bhutan.
- The Ambassador, Royal Bhutanese Embassy, House # CEN 12, Road # 107, Gulshan-II, Dhaka-1212.
- Director General, Department of Immigration & Passports, Agargaon, Dhaka;
- Executive Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
- Director, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
- Dean, Faculty of Civil Engineering, DUET, Gazipur;
- Head, Department of Civil Engineering, DUET, Gazipur;
- Director, Computer Center (To take necessary steps to publish in the university's website);
- Comptroller (Additional Charge), DUET, Gazipur;
- Additional Comptroller (Current Charge), Audit Cell, DUET, Gazipur;
- Ms. Tasnim Nishat Aishee, Lecturer, Department of Civil Engineering, DUET, Gazipur;
- Personal File/Guard Files.

  
(Md. Mofizur Rahman)  
Additional Registrar  
Phone: 49274034-53 extended -1009 (office)  
Cell : 01741494420  
E-mail : mofizur@duet.ac.bd