



Dhaka University of Engineering & Technology, Gazipur
Gazipur-1707.

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Memo No.-DUET/Admin/Per./379/2001/120

Date : 09/01/2025

Office Order

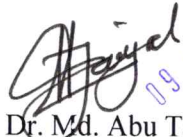
The undersigned is directed to convey the sanction in favour of the following teacher to travel outside Bangladesh of this University during the Rest and Recreation leave under the conditions mentioned in paragraph 02:

Name, Designation and Address	Name of the Country	Purpose of visit	Granted Leave
Professor Dr. Mohammed Alauddin Department of Civil Engineering Dhaka University of Engineering & Technology, Gazipur.	Thailand	Personal Reason	17/01/2025 to 23/01/2025 (07 days)

02. Terms and Conditions:

- He will not stay abroad more than the period granted for the purpose;
- All related expenses of this visit will be borne by himself;
- He will draw his usual pay and allowances from Bangladesh in local currency. No part of it should be drawn in foreign currency;
- There will be no financial involvement of the Government of Bangladesh or the university regarding this visit;
- He must inform his controlling authority before leaving the country;
- The provision of Rule-34 of Appendix-viii, B.S.R (Part-1) will be applicable in connection of his visit.
- He will submit the joining report along with the photocopy of his passport mentioning the arrival and departure date.


03. This order is issued with the approval of the competent authority.


(Prof. Dr. Md. Abu Taiyab)
Registrar (Additional Charge)
Phone: 49274003 (Office)
Date : 09/01/2025

Memo No.-DUET/Admin/Per./379/2001/120

Copy: For kind information and necessary action (Not according to seniority) –

- PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
- PS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
- Senior Secretary/Secretary-Public Administration/Public Security Division/Security Services Division, Ministry of Home Affairs/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
- H.E Bangladesh High Commission, House No. # 47/8, Ekamai Soi 30, Sukhumvit 63 Khlongton Nuea, Watthana, Bangkok, Thailand, Bangkok;
- H.E Thailand High Commission, QCXF+VVQ, Park Road, Baridhara K Block, Dhaka 1212;
- Director General, Department of Immigration & Passports, Agargaon, Dhaka;
- Executive Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
- Director, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
- Dean, Faculty of Civil Engineering, DUET, Gazipur;
- Head, Department of Civil Engineering, DUET, Gazipur;
- Professor Dr. Mohammed Alauddin, Dept. of CE, DUET, Gazipur;
- Director, Computer Center (To take necessary steps to publish the university's website);
- Comptroller (Additional Charge), DUET, Gazipur;
- Additional Comptroller (Current Charge), Audit Cell, DUET, Gazipur;
- Personal File/Guard Files


09.01.2025

(Md. Mofizur Rahman)

Additional Registrar

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