



Dhaka University of Engineering & Technology, Gazipur
Gazipur-1707

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Memo No.-DUET/Admin/Per./591/11/2959

Date : 21/09/2025

Office Order

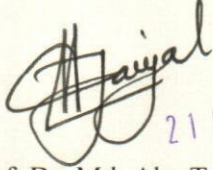
The under signed is directed to convey the sanction in favour of the following employee of this university has been granted earned leave (ex-Bangladesh) under the following terms and conditions mentioned at para two:-

Name, Designation and Address	Name of the Country	Purpose of visit	Granted Leave
Dr. Mohammad Faizul Haque Assistant Professor Department of Humanities and Social Sciences Dhaka University of Engineering & Technology, Gazipur. Passport Number : A14119454	Malaysia	To participate in the convocation.	24/10/2025 to 01/11/2025 (09 days)

02. Terms and Conditions:-

- He will not stay abroad more than the period granted for the purpose;
- All related expenses of this visit will be borne by himself;
- He will draw his usual pay and allowances from Bangladesh in local currency. No part of it should be drawn in foreign currency;
- There will be no financial involvement of the Government of Bangladesh or the university regarding this travel;
- He must inform his controlling authority before leaving the country;
- The provision of Rule-34 of Appendix-viii, B.S.R (Part-1) will be applicable in connection of his travel.
- He will submit the joining report along with the photocopy of his passport mentioning the arrival and departure date.

03. This order is issued with the approval of the competent authority.

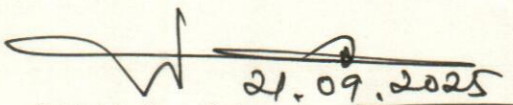

21 SEP 2025

(Prof. Dr. Md. Abu Taiyab)
Registrar (Additional Charge)
Phone: 49274003 (Office)
Date : 21/09/2025

Memo No.-DUET/Admin/Per./591/11/2959

Copy: For kind information and necessary action (Not according to seniority) -

- PS to VC (For kind information of the honorable Vice-Chancellor, DUET, Gazipur);
- PS to Pro-VC (For kind information of the honorable Pro-VC, DUET, Gazipur);
- Senior Secretary/Secretary-Public Administration/Public Security Division/Security Services Division, Ministry of Home Affairs/Secondary and Higher Education Division/Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka;
- Bangladesh High Commission, Block-1, Lorong Damai-7, Jalan Damai, 55000 Kuala, Lumpur, Malaysia;
- Malaysian High Commission, Plot # 1 United Nations Road, Baridhara, Dhaka-1212;
- Director General, Department of Immigration & Passports, Agargaon, Dhaka;
- Executive Director, CAAB, Hazrat Shah Jalal International Airport, Dhaka;
- Dean, Faculty of Science, DUET, Gazipur;
- Head, Department of Humanities and Social Sciences, DUET, Gazipur;
- Director, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
- Director, Computer Center (To take necessary steps to publish into the university's website);
- Comptroller (Additional Charge), DUET, Gazipur;
- Additional Comptroller (Current Charge), Audit Cell, DUET, Gazipur;
- Dr. Mohammad Faizul Haque, Assistant Professor, Dept. of HSS, DUET, Gazipur;
- Personal File/Guard File.


21.09.2025

(Md. Mofizur Rahman)
Additional Registrar
Phone: 49274034-53 extended -1009 (office)
Cell : 01741494420
E-mail : mofizur@duet.ac.bd